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# Download the Projected Premium Change Report

## Overview

The Projected Age-Based Premium Change Report provides clients with age-banded voluntary life and/or disability coverage with advance notice of upcoming employee premium changes. PPI online billing access is required to access the report. Please email PPI Client Services at [clientservices@ppibenefits.com](mailto:clientservices@ppibenefits.com) if you are not currently set up for online billing and would like to sign up.

The Projected Age-Based Premium Change Report projects monthly premium changes for voluntary benefits due to changes in age for the current bill cycle plus an additional two months. It is based on the rate and enrollment data available on the report's creation date. The report will use the plan age banded date (plan anniversary/birthdate) to calculate when premiums will change. A new report will be available each month - if there are no projected changes in premium or the client does not have any voluntary plans, the report will be blank.

## How to Access the Report

Log in to the PPI Employer Portal by clicking on the orange "PPI Employer Login" button in the upper right hand corner of [www.ppibenefits.com](http://www.ppibenefits.com).

Hover over the "Bills & Payments" menu and click "Projected Premium Report".

Click on the blue link that reads "Click here to download your report" to view and download an Excel version of the report.

